Westminster
Seminary California

# REGISTRATION FORM: Summer / Fall 2011

Name: ______________________________________________________________

Academic Program: ________________________ Expected Graduation Date: ___________

| Summer Term 2011 | | | Fall Semester 2011 | | |
|---|---|---|---|---|---|
| Course # | Course Title | # Units | Course # | Course Title | # Units |
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| | TOTAL: | | | TOTAL: | |
| Advisor's Approval | Date | | Advisor's Approval | Date | |

## Registration Policies

Please read the following policies and sign below:

1. Students must register for classes for each semester and term at the time listed in the academic calendar or a late fee will apply.
2. Continuing students must obtain their faculty advisor's approval on their registration forms prior to registration, along with the completion of any additional paperwork (extramural petitions with approval of faculty, directed research course approvals, class conflict approvals, etc.). ***New students will be assigned a faculty advisor during orientation and therefore do not need an advisor's signature when registering for classes.***
3. Courses may be added or dropped by submitting a completed Add/Drop form to the Registrar within the dates listed in the academic calendar. Under normal circumstances, the Add/Drop form will not be processed through electronic mail or fax. There is a $15 add/drop fee per transaction, when the add or drop occurs after official billing (typically one month prior to the beginning of class).
4. For information concerning refund and withdrawal dates please reference the refund schedule and academic calendar.
5. I understand that I am responsible to pay tuition and student fees one week prior to the start of each fall or spring semester. Payments for winter and summer classes must be paid in full by the first day of class or make other arrangements with the Business Manager. Payments may be made by cash, check, money order or credit card (Visa or Master Card). For payment information, please see the Business Manager.

____________________________________________ ________________

Signature Date