



**PETITION PROCEDURES**

**Petition Deadline:** Registration Week

**Student Responsibilities:**

1. Complete information below.
2. Meet with the professor to:
  - a. discuss all the requirements for the course as determined by the professor
  - b. obtain the professor's signature.
3. Submit this petition to the Registrar on or before registration week.

**Completion Deadline:** The end of the same term.

*Failure to meet the deadline will automatically result in an "F" for the course.*

- ❖ *Professors will be pleased to arrange with qualified students research courses on subjects of interest and of value. These courses may consist of assigned readings, a thesis, conferences with the professor, and/or examination.*
- ❖ *Directed Research courses may be pursued only by students who are registered for regular class work, unless they have previously attained in this institution a general academic standing of 2.80 or above.*
- ❖ *Generally, Directed Research courses are taken with full-time faculty in the seminary. If a student wishes to pursue a Directed Research in an area of specialty not attained by a full-time WSC professor, such study must be approved by the faculty.*
- ❖ *All written research papers and other work must be completed on the last day of classes of the same term, and any final exam must be completed by the end of the examination period of the same term.*

**Student Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Course Title:** \_\_\_\_\_

**Department:**  CH  HT  NT  OT  PT  ST

**Units:**  1  2  3

**Term:** \_\_\_\_\_

**Professor:** \_\_\_\_\_

**Reason for Petition:** \_\_\_\_\_

[Please complete course requirements on the back of this form.]

Course Requirements:

Read:

Paper: # of pages \_\_\_\_\_ Description:

Other:

I (student, professor) have read and agree to comply with the above requirements.

\_\_\_\_\_  
*Student's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Professor's Signature*

\_\_\_\_\_  
*Date*

*Copy: Student, Professor*